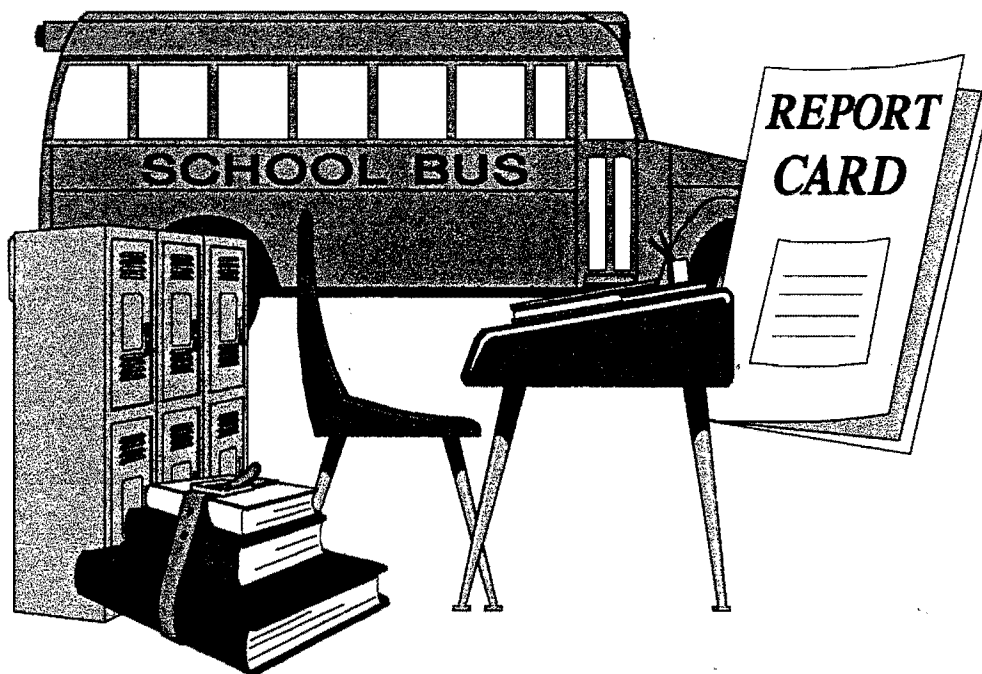


ADMINISTRATIVE REGULATIONS

“BUS STOP GUIDELINES”



**Plainview Old Bethpage
Central School District**

TRANSPORTATION SERVICES

Bus Stop Guidelines

It is the goal of the Plainview Old Bethpage Central School District to Provide safe, efficient and equal transportation to its eligible students.

General Guidelines for Bus Stop Location:

1. Pick-up points will be on side streets wherever possible, rather than through streets.
2. Where possible, bus stops will not be placed at heavily traveled intersections, and preferably not at heavily traveled T- intersections.
3. Bus stops should be a minimum of 100 feet from an intersection wherever possible.
4. While NYS law allows students to walk more than ½ mile to a bus stop, bus stops assigned by the POB school district will be located at convenient intervals in places where pupils may be loaded and unloaded with the utmost safety allowed by road conditions, in accordance with the following:

Kindergarten - 4th.Grades	-	not to exceed two tenths of a mile
Grades 5 through 8	-	not to exceed three tenths of a mile
Grades 9 through 12	-	not to exceed one half mile

5. No pupil will be required to cross parkway or expressway service road entrances or exit to access a bus stop. No elementary or middle school student will be required to cross the following more heavily traveled major roadways to access a bus stop. High School students will not have to cross the roads marked with an asterisk (*):

Old Country Road *	Old Bethpage Road *	Pasadena
Manetto Hill Road *	Plainview Road *	Grohman's Lane *
Washington Avenue *	Haypath Road *	John Street
Sunnyside Blvd. *	Gerhard Road *	Country Drive
Central Park Road	Round Swamp Road *	Manetto Drive
Main Parkway between Cntrl. Prk. Rd & Manetto Hill Rd.		Southern Pkwy./Jamaica Ave.

6. Prior to pick-up, students must assemble a minimum of 10 feet away from where the bus will stop and off the road on the sidewalk where possible. Students upon returning to their bus stop shall egress the bus and walk immediately to the sidewalk or a point no closer than 10 feet away from the bus before proceeding to their home. Students that must cross the street must walk to the sidewalk and proceed fifteen feet, ten steps forward of the bus and cross when signaled to do so by the driver. *Students are not to cross from behind the school bus at any time.*
7. Curves and Hills - The crossing of streets at bus stops on curves or hills will be avoided, where possible, in the establishment of bus stops. Caution will be exercised when establishing stops on downgrades and upgrades as well.

8. Bus drivers should be able to see the bus stop clearly. Buildings, trees, shrubs, parked vehicles, or anything else which could provides a hiding place for students who may dash out in front of the bus as it approaches, will be reported to the Transportation Office immediately (by the bus driver).
9. Bus stops shall be selected to insure that adequate visibility is provided in both directions to assist the bus driver and civilian drivers in seeing students.
10. In addition to distance, any other factor which might affect a vehicle's ability to stop will also be considered; such as speed, a steep incline, glare, or frequent slippery road conditions, when assigning bus stops.
11. Bus stops will not be assigned to Dead-end and Cull-de-sac streets. Stops will be near the intersection of those streets.
12. Under normal circumstances student's shall arrive at their assigned bus stop 10 minutes before and remain to at least 10 minutes after the scheduled time of pickup. For example, if a bus is scheduled to arrive at the assigned stop at 8:00AM students should be at the stop no later than 7:50AM and will be picked up no later than 8:10AM
13. The district will attempt to keep the number of students assigned to any one stop below 15.
14. The total number of students permitted on any bus may not exceed the rated capacity. However, for routing purposes, the following limits shall not be exceeded:

Van/ Mini Buses -	Kindergarten - 4th. <u>3</u> students per seat
	Grades 5 -12 - <u>2.5</u> students per seat
Coach Buses -	Kindergarten -4th. - <u>3</u> students per seat
	Grades 5 -12 - <u>2.5</u> students per seat

15. Standees will not be permitted on elementary school buses (K-4).
16. The travel time, for any student attending an in-district school, shall not exceed 60 minutes on either the take in or take home route.